The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (*Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013*)

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Part – A
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AQAR for the year (for example 2013-14)

2011-12

KIRORIMAL COLLEGE OF EDUCATION, BHIWANI

I. Details of the Institution

1.1 Name of the Institution

1.2 Address Line 1

Address Line 2

City/Town

State

Pin Code

HANSI GATE

BHIWANI

BHIWANI

HARYANA

127021

Institution e-mail address

Principalkmce1955@gmail.com

Contact Nos.

9416126800, 01664-242412, 254512

DR. RAVINDER KUMAR SHARMA

Name of the Head of the Institution:

Tel. No. with STD Code:

01664-254512, 256000

Mobile:	+91-9416126800
Name of the IQAC Co-ordinator:	SH. PARDEEP KUMAR SHARMA
Mobile:	+91-8950185080
IQAC e-mail address:	mail@kmcollegeofeducation.org

1.3 NAAC Track ID (For ex. MHCOGN 18879)

OR

1.4 NAAC Executive Committee No. & Date: (For Example EC/32/A&A/143 dated 3-5-2004. This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

1.5 Website address:

www.kmcollegeofeducation.org

HRCOTE 10462

Web-link of the AQAR:

http://www.kmcollegeofeducation.org/aqar.htm

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details

Sl. No.	Cuele	Grade	CGPA	Year of	Validity
51. INO.	Cycle	Grade	COFA	Accreditation	Period
1	1 st Cycle	C++		2003	5 years
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

18.08.2008

i. AQAR ii. AQAR iii. AQAR iv. AQAR		(DD/MM/YYYY) (DD/MM/YYYY)
1.9 Institutional Status		
University	State Central [Deemed Private
Affiliated College	Yes v No]
Constituent College	Yes No V]
Autonomous college of UGC	Yes No V]
Regulatory Agency approved Insti-	tution Yes v	No
(e.g. AICTE, BCI, MCI, PCI, NCI)		
Type of Institution Co-educatio		Women
Urban	√ Rural	Tribal
Financial Status Grant-in-a	id v UGC 2(f)	UGC 12B \checkmark
Grant-in-aid	l + Self Financing	Totally Self-financing
1.10 Type of Faculty/Programme		
Arts Science	Commerce L	aw PEI (Phys Edu)
TEI (Edu) Engineering	Health Science	e Management
Others (Specify)		
1.11 Name of the Affiliating Universi	ty (for the Colleges)	M.D. UNIVERSITY, ROHTAK-124001 HARYANA

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11submitted to NAAC on 12-10-2011)

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University UGC-CPE University with Potential for Excellence UGC-CPE DST Star Scheme UGC-CE UGC-Special Assistance Programme DST-FIST UGC-Innovative PG programmes DST-FIST UGC-COP Programmes Any other (<i>Specify</i>) UGC-COP Programmes 03 2.1 No. of Teachers 03 2.2 No. of Administrative/Technical staff 02 2.3 No. of students 02 2.4 No. of Management representatives 01 2.5 No. of Alumni 02 2.6 No. of any other stakeholder and community representatives 01 2.7 No. of Employers/ Industrialists 01 2.8 No. of other External Experts 3 2.9 Total No. of members 11+2 2.10 No. of IQAC meetings held 03	1.12 Special status comence by Central/ State Gov	eniment 000/C	N.A.
DST Star Scheme UGC-CE UGC-CE UGC-Special Assistance Programme DST-FIST UGC-Innovative PG programmes Any other (<i>Specify</i>) UGC-COP Programmes Any other (<i>Specify</i>) UGC-COP Programmes 2.1 No. of Teachers 03 LIQAC Composition and Activities 2.1 No. of Teachers 03 2.1 No. of Teachers 03 2.2 No. of Administrative/Technical staff 02 2.3 No. of students 02 2.4 No. of Management representatives 01 2.5 No. of Alumni 02 2.6 No. of any other stakeholder and 01 community representatives 2.7 No. of Employers/ Industrialists 2.8 No. of other External Experts 1.1+2 2.1 No. of Teachers 11+2	Autonomy by State/Central Govt. / University]
UGC-Special Assistance Programme DST-FIST UGC-Innovative PG programmes Any other (Specify) UGC-COP Programmes Any other (Specify) UGC-COP Programmes 03 2.1 No. of Teachers 03 2.2 No. of Administrative/Technical staff 02 2.3 No. of students 02 2.4 No. of Management representatives 01 2.5 No. of Alumni 02 2.6 No. of any other stakeholder and community representatives 01 2.7 No. of Employers/ Industrialists 01 2.8 No. of other External Experts 11+2 2.10 No. of IOAC meetings hold 11+2	University with Potential for Excellence		UGC-CPE
UGC-Innovative PG programmes Any other (Specify) UGC-COP Programmes Image: Composition and Activities 2.1 No. of Teachers 03 2.2 No. of Administrative/Technical staff 02 2.3 No. of students 02 2.4 No. of Management representatives 01 2.5 No. of Alumni 02 2.6 No. of any other stakeholder and community representatives 01 2.7 No. of Employers/ Industrialists 01 2.8 No. of other External Experts 11+2 2.10 No. of IOAC meetings held 11+2	DST Star Scheme		UGC-CE
UGC-COP Programmes J.QAC Composition and Activities 2.1 No. of Teachers 03 2.2 No. of Administrative/Technical staff 02 2.3 No. of students 02 2.4 No. of Management representatives 01 2.5 No. of Alumni 02 2.6 No. of any other stakeholder and community representatives 01 2.7 No. of Employers/ Industrialists 01 2.8 No. of other External Experts 11+2 2.9 Total No. of members 11+2	UGC-Special Assistance Programme		DST-FIST
2. IQAC Composition and Activities 2.1 No. of Teachers 03 2.2 No. of Administrative/Technical staff 02 2.3 No. of students 02 2.4 No. of Management representatives 01 2.5 No. of Alumni 02 2.6 No. of any other stakeholder and community representatives 2.7 No. of Employers/ Industrialists 2.8 No. of other External Experts 2.9 Total No. of members	UGC-Innovative PG programmes		Any other (<i>Specify</i>)
2.1 No. of Teachers 03 2.2 No. of Administrative/Technical staff 02 2.3 No. of students 02 2.4 No. of Management representatives 01 2.5 No. of Alumni 02 2.6 No. of any other stakeholder and community representatives 01 2.7 No. of Employers/ Industrialists 01 2.8 No. of other External Experts 11+2 2.9 Total No. of members 11+2	-	ies	
2.1 No. of Teachers 2.2 No. of Administrative/Technical staff 02 2.3 No. of students 02 2.4 No. of Management representatives 01 2.5 No. of Alumni 02 2.6 No. of any other stakeholder and community representatives 2.7 No. of Employers/ Industrialists 2.8 No. of other External Experts 2.9 Total No. of members 2.10 No. of IOAC meetings held	2. IQAC composition and Activit	<u></u>	
2.2 No. of Administrative/Technical staff 2.3 No. of students 02 2.4 No. of Management representatives 01 2.5 No. of Alumni 02 2.6 No. of Alumni 02 2.6 No. of any other stakeholder and community representatives 2.7 No. of Employers/ Industrialists 2.8 No. of other External Experts 2.9 Total No. of members 11+2	2.1 No. of Teachers	03	
2.4 No. of Management representatives 01 2.5 No. of Alumni 02 2.6 No. of any other stakeholder and community representatives 01 2.7 No. of Employers/ Industrialists 01 2.8 No. of other External Experts 11+2 2.10 No. of IOAC meetings held 11+2	2.2 No. of Administrative/Technical staff	02	
 2.5 No. of Alumni 2.6 No. of any other stakeholder and community representatives 2.7 No. of Employers/ Industrialists 2.8 No. of other External Experts 2.9 Total No. of members 11+2 	2.3 No. of students	02	
 2. 6 No. of any other stakeholder and one community representatives 2.7 No. of Employers/ Industrialists 2.8 No. of other External Experts 2.9 Total No. of members 11+2 	2.4 No. of Management representatives	01	
01 community representatives 2.7 No. of Employers/ Industrialists 2.8 No. of other External Experts 2.9 Total No. of members 11+2	2.5 No. of Alumni	02	
community representatives 2.7 No. of Employers/ Industrialists 2.8 No. of other External Experts 2.9 Total No. of members 11+2	2. 6 No. of any other stakeholder and		
2.8 No. of other External Experts 2.9 Total No. of members 11+2	community representatives	01	
2.9 Total No. of members 11+2	2.7 No. of Employers/ Industrialists		
2 10 No. of IOAC meetings held	2.8 No. of other External Experts		
2.10 No. of IQAC meetings held 03	2.9 Total No. of members	11+2	
	2.10 No. of IQAC meetings held	03	

2.11 No. of meetings with various stakeholders: No. Faculty 02
Non-Teaching Staff Students 02 Alumni 01 Others
2.12 Has IQAC received any funding from UGC during the year? Yes No v If yes, mention the amount
2.13 Seminars and Conferences (only quality related)
(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC
Total Nos. International National State Institution Level
(ii) Themes
2.14 Significant Activities and contributions made by IQAC
Annexure-1

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

	Plan of Action	Achievements
	Annexure-2	
	* Attach the Academic Calendar of	the year as Annexure.
2.15 V	Whether the AQAR was placed in stat	utory body Yes No 🗸
	Management Syndica	Any other body
	Provide the details of the action	taken

Criterion – I <u>I. Curricular Aspects</u>

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG	01	NIL	NIL	05 (Annexure-3)
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total				
Interdisciplinary	01			
Innovative	03			

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options Core :7

Core	
Elective	

: 7 (Pedagogy Theory-Paper IIIB)

- : 8 (Paper VIIIB Community Projects)
- **Open Option**
- : 12 (Methodology Teaching Subjects-Paper VI & VII)
- (ii) Pattern of programmes:

	Pattern	Number of programmes	
	Semester		
	Trimester		
	Annual	01	
1.3 Feedback from stakeholders* (On all aspects)	Alumni v Pare	ents Employers v Students	V
Mode of feedback :	Online Manu	al \checkmark Co-operating schools (for PE	I)
*Please provide an analysis of the feed	lback in the Annexure	Annexure-4	

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Yes (Annexure-5)

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of	Total	Asst. Professors	Associate Professors	Professors	Others
permanent faculty	07	04	02	01	
permanent faculty	07	04	02	01	

04

2.2 No. of permanent faculty with Ph.D.

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

1	Asst.		Associa	ite	Profes	sors	Others		Total	
]	Profess	sors	Profess	ors			Libra	rian		
]	R	V	R	V	R	V	R	V	R	V
		03		01				01		05

0

2

2.4 No. of Guest and Visiting faculty and Temporary faculty

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended			
Presented papers	13	20	
Resource Persons		01	

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- > Technology Assisted Pedagogy
- > Action Research
- > Peer Tutoring (Micro Teaching, Simulated Teaching)
- 2.7 Total No. of actual teaching days

during this academic year

188

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Prompt Evaluation of Tests, Assignments, Learning Projects followed by returning corrected answer scripts to students and discussion in the classroom.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students



2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students	Division					
C	appeared	Distinction %	I %	II %	III %	Pass %	
B.Ed.	125		112	04		92.80%	

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

Annexure-6

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	02
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	01
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	01
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	05	06	Nil	09
Technical Staff				01

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- > Sponsoring faculty for participation in Seminars, Conferences and Workshops.
- > Action Research programme during Real Teaching Practice.
- Secretarial Support and Free Printout facility.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil			
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil			
Outlay in Rs. Lakhs				

3.4 Details on research publications

	International	National	Others
Peer Review Journals	14	04	
Non-Peer Review Journals		02	
e-Journals			
Conference proceedings		04	

3.5 Details on Impact factor of publications:

Average

Range

h-index

Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

N.A.

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects		Nil		
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects (other than compulsory by the University)				
Any other(Specify)				
Total				

3.7 No. of books published	i) With IS	SBN No.	02	Chapters in l	Edited Bo	ooks [06	
i	i) Withou	t ISBN No	o. 0	1				
3.8 No. of University Department	ments rece	eiving fund	ds from Nil					
U	GC-SAP		CAS		ST-FIST			
ח	PE			 ID	BT Scher	ne/fun	de 🗌	
					DI Sellei	ne/ run		
3.9 For colleges A	utonomy		CPE	DI	BT Star S	cheme	e	
IN	NSPIRE		CE	Aı	ny Other	(speci	fy)	tate Govt.
								Frant-in-aid
3.10 Revenue generated through	ıgh consu	ltancy	Nil					
3.11 No. of conferences	Le	vel	Internation	al National	State	Univ	versity	College
	Nur	nber						
organized by the Institution	Sho	nsoring						
	ager	ncies						
3.12 No. of faculty served as	experts, c	hairpersor	is or resource	e persons	03			
3.13 No. of collaborations		Internatio	nal	National		Any o	ther	
3.14 No. of linkages created of	during this	s year		L			L	
3.15 Total budget for research	h for curre	ent year in	lakhs: Nil					
From Funding agency		-		of University	v/College	. [7
			inanagement		, conege			
Total								
3.16 No. of patents received	this year		Nil					
		Туре	e of Patent		Nı	umber]
3.17 No. Of research awards/		Nation	al	Applied Granted				-
recognitions received by factor research fellows	culty and	Interna	tional	Applied				-
Of the institute in the ye	ear			Granted Applied				-
		Comm	ercialised	- ppilou				-

Commercialised

Granted

Total	International	National	State	University	Dist	College]		
wh and 3.19 N	o. of faculty fro o are Ph. D. Gu students regist o. of Ph.D. awa o. of Research JRF	uides ered under arded by fac	them	the Fellowsh		-		xisting ones) Any other	
3.21 N	o. of students I	Participated	in NSS	Sevents:					
				U	niversi	ty level		State level	
				N	ational	level		International level	
3.22 N	o. of students	participated	l in NC	C events:					
				τ	Jnivers	ity level		State level	
					Vationa			International leve	
				_					
3.23 N	o. of Awards w	won in NSS	:						
				U	niversi	ty level		State level	
				Ν	ational	level		International level	
3.24 N	o. of Awards w	won in NCC	C:						
				U	niversi	ty level		State level	
				N	ational	level []	International level	
						l			
3.25 N	o. of Extension	activities of	organize	ed					
	University f	orum 02		College foru	m 3	2			
	NCC			NSS			Any	/ other	

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Community Reach Programme
- > Community Service Programme
- > SSA Project
- > Mid-Day Meal Project

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	8 acre			
Class rooms	04			
Laboratories	06			
Seminar Halls	02			
No. of important equipments purchased $(\geq 1-0 \text{ lakh})$ during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)				
Others				

4.2 Computerization of administration and library

Administrative office is fully computerised	
---	--

4.3 Library services:

	Existing		Newl	y added	Total	
	No.	Value	No.	Value	No.	Value
Text Books	17052		363	91,017/-	17415	
Reference Books						
e-Books						
Journals	13	27,000/-	01		14	27,000/-
e-Journals						
Digital Database						
CD & Video						
Others (specify)						
Magazines			11	5,530/-		
Newspaper			10	9,614/-		

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart -ments	Others
Existing	14	12	All Computer Connections			01	01	
Added								
Total								

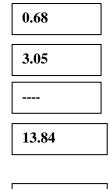
4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Six connections of Broad-band Internet (Unlimited) have been installed to help faculty and students in assessing on-line resources for use in teaching-leaning

- 4.6 Amount spent on maintenance in lakhs :
 - i) ICT

ii) Campus Infrastructure and facilities

- iii) Equipments
- iv) Others



17.57

Total :

Criterion – V 5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- > Organisation of Training Programme & Workshops.
- > Student profile preparation and maintenance of
 - student databases.
- Value Oriented Programme

5.2 Efforts made by the institution for tracking the progression

- Proper Record of students is maintained
- > Aptitude testing at entry level
- Personal contacts with students

5.3 (a) Total Number of students 128 PG UG Ph. D. Others 81 47 (b) No. of students outside the state 06 (c) No. of international students Nil No No % % Men Women 103 80.47% 25 19.53%

	Last Year (2010-11)			This Year (2011-12)							
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
76	21	-	31	Nil	128	77	21	-	29	01	128

Demand ratio

Dropout % 2.34

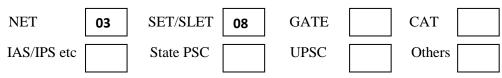
5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Special classes are taken by teachers to provide coaching for competitive mechanism.

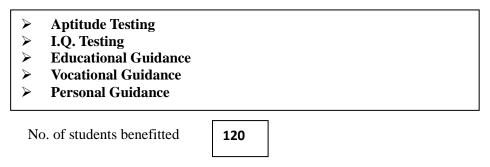
No. of students beneficiaries

25	

5.5 No. of students qualified in these examinations



5.6 Details of student counselling and career guidance



5.7 Details of campus placement

	On campus		Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
			11

- 5.8 Details of gender sensitization programmes
 - Poetic Recitation Competition
 Poster Making Competition
 Celebration of International Women Day

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events/Literacy

	State/ University level	52	National level		International level	
	No. of students participa	ted in cul	tural events			
	State/ University level	03	National level		International level	
5.9.2	No. of medals /awards w	on by stu	idents in Sports,	Games and	l other events	
Sports	: State/ University level	06	National level		International level	
Cultural	l: State/ University level	07	National level		International level	

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution		
Financial support from government	32	3,59,615/-
Financial support from other sources		
Number of students who received International/ National recognitions (1 st in Essay Writing Competition by Legal Literacy Cell)	01	11,000/-

5.11 Student organised / initiative	S			
Fairs : State/ University level		National level	International level	
Exhibition: State/ University level		National level	International level	
5.12 No. of social initiatives unde	rtaken by	the students	Project nunity Service Day Meal	

5.13 Major grievances of students (if any) redressed: _____Nil__

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

VISION

- > To be responsive to the social, economic and educational needs of the society.
- > To develop an excellent professional college for teachers with emphasis on research and learning.
- > To prepare active, confident, self-disciplined, efficient and skillful professionals who are ready to learn and work in a rapidly changing, multi-cultural society.
- > To maintain state-of-art laboratories, library facilities and adequate modern infrastructure to support the educational and research enterprise.
- > To understand the social needs and develop selected "Target Research Thrusts" by utilizing the talent and encompassing the aspirations of the faculty.

MISSION

- > To attract diverse, outstanding students and to motivate and educate them to reach their full potential as leaders in their profession.
- > To inculcate ethical base and spiritual consciousness rooted in Indian Culture.
- > To provide a continuously improving educational and research environment in which faculty, administrators and staff work together to educate prospective teachers to lead, to have impact and to make significant contribution to their profession, institutions and society.
- > To serve the state, nation and global community by providing teachers instilled with the highest standards of professional & ethical behaviour and are prepared to meet the complex challenges of the society.
- > To be committed to maintain our vision of the college in regular consultation with our students, our alumni, university and government.

6.2 Does the Institution has a management Information system.

Yes, MIS is in place to collect, align and integrate data and information on academic and administrative aspects of the institution.

- 6.3 Quality improvement strategies adopted by the institution for each of the following:
 - 6.3.1 Curriculum Development
 - > Feedback on curriculum is forwarded to Department of
 - Education of Affiliating University.
 - Enrichment of Curriculum
 - Resource material by faculty members
 - > Academic flexibility in terms of options in Pedagogic subjects
 - > Organised training in ICT
 - > Workshop on Teaching Aids: Preparation and Use.

6.3.2 Teaching and Learning

- > Transparency in Admission process
- > Teacher-made sample Micro lesson Plans in each Teaching subject
- > Teacher-made sample Mega lesson Plans in each Teaching subject
- > Making Action Research compulsory part of Real Teaching Practice
- > Teaching through Self Learning Modules in selected subjects
- > Power point presentation, Multimedia presentation, VCD's and Multimedia
- > DVD's to make the teaching learning process more interesting and effective.

6.3.3 Examination and Evaluation

- > Class Tests
- House examination twice in a year
- Remedial Teaching

6.3.4 Research and Development

- Institution encourages its faculty members to pursue research endeavours in the field of education.
- Institution provides opportunity to faculty to attend seminars, workshops, training programmes on research methodology.
- > Library resources are also made available to faculty members.
- > Action research is conducted by prospective teachers.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- Book Bank facilities to all students
- > Six Broad-band connection under NME scheme
- > Use of ICT in classroom teaching by teacher educators.
- > Involvement of students in maintenance of infrastructure
- > Well equipped classrooms
- > Well equipped ICT lab with broadband internet facilities.
- > Facilities for indoor and outdoor games

6.3.6 Human Resource Management

- Democratic functioning of the college through various committees and cells.
- Feedback from students, alumni, parents and heads of the teaching practice schools.
- Financial management -computerized
- > Tutorial groups Student profile is maintained.
- > Support for professional development of the faculty.
- > Annual budget- prepared in the beginning of session.
- 6.3.7 Faculty and Staff recruitment

Transparent system of recruitment (As per NCTE, DGHE and MDU norms)

6.3.8 Industry Interaction / Collaboration

Collaboration with local schools

6.3.9 Admission of Students 128 (2011-12)

- > Centralised Admission through State Govt./University
- > Transparency in Admission Process
- Reservation policy of state government is strictly adhered
- Full fee concession for SC students as per state government policy
- 6.4 Welfare schemes for

Teaching	
Non teaching	ESI
Students	Woollen Sweaters

6.5 Total corpus fund generated

Main Fund A/c	= - 7,78,279/- = - 18,87,778/- = 7,22,132/- A/c= 61,926/-
Salary A/c	= - 18,87,778/-
Student Fund A/c	= 7,22,132/-
Amalgamated Fund	A/c = 61,926/-
_	

6.6 Whether annual financial audit has been done

Yes 🔽 No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	Ex	ternal	Internal		
	Yes/No	Agency	Yes/No	Authority	
Academic			V	IQAC	
Administrative	V	DGHE & MDU	V	C.A.	

x 7

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes	Yes No V
For PG Programmes 6.9 What efforts are made by the University/ Auto	Yes No

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

6.11 Activities and support from the Alumni Association

- **Positive Feedback** \geq
- Invitation/Participation in Celebrations, \geq **Competitions, Extension Lectures**

6.12 Activities and support from the Parent – Teacher Association

6.13 Development programmes for support staff

- **Free Medical Facility**
- ESI Scheme \geq
- **Residential Quarter in Campus** \triangleright

6.14 Initiatives taken by the institution to make the campus eco-friendly

- > Tree Plantation
- Campus Cleanliness Drive
- Swachhata Utsav

Criterion – VII

7. Innovations and Best Practices

- 7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.
 - Involvement of students in Community Projects
 - > Student member in Scholarship Committee
 - Involvement in Campus Cleanliness and Educational Trip
- 7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

All the activities planned at the beginning of the session were executed

- 7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)
 - > Community Service Programme
 - Community Reach Programme

*Provide the details in annexure (annexure need to be numbered as i, ii,iii)

- 7.4 Contribution to environmental awareness / protection
 - Tree Plantation
 - Lecture on Nuclear Power Plant and Safety concerns by Dr. Bhup Singh on 12.3.2012.

7.5 Whether environmental audit was conducted?

No

v

Yes

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Centre for Innovation, Research and Development is established in institution.

8. Plans of institution for next year

Plan of Action for 2012-13

- > NAAC inspection of College is due hence, necessary preparations will be made for this.
- > All curriculum and co-curricular activities will be strengthened.
- More emphasis will be laid on use of off-line and on-line resources by faculty as well as students to enhance effectiveness of Teaching Learning Process.
- > Extension Lectures, Workshops and Seminars will be organised.
- Training in Life Skills- Pot Painting, Flower Making and Candle Making will be organised.
- Community Extension Activities: Community Service Programme, Community Reach Programme, Mid-Day Meal Monitoring Programme, SSA Project, Voter's Rally, AIDS Day Rally will be organised.
- > Case study of a problem child will be done by students.
- Skill in Teaching Programme will be strengthened by involving school subject teachers for providing feedback to student teachers.
- > Celebration of festivals, Days of National and International importance.
- > Legal Literacy Cell, Women Cell, Red Ribbon Club activities will be organised.
- > Remedial instructions for slow learners.
- > Two assignments, four unit tests in each subject for Internal Assessment.
- > Organisation of Seminars and Workshops.
- > Testing students potential: Personality Test, Intelligence Test, Aptitude Test
- > Literary, Cultural and Fine Arts activities will be organised.
- > Inter-section and Inter-College Competitions will be organised.
- Participation of students in Zonal Youth Festival, Inter Zonal Youth Festival and Inter-College Competitions.
- > Feedback from stakeholders will be taken.

Name	Sh. Pardeep Kumar Sharma	Name	Dr. Ravinder Kumar Sharma
	B		D.
 Signatur	e of the Coordinator, IQAC	-	Signature of the Chairperson, IQAC

Annexure-1

Activities and Contributions made by IQAC

For quality enhancement IQAC of our College has reviewed activities organised during previous session and following activities were organised during session 2011-12:

- **1.** One week Orientation Programme for newly admitted students.
- **2.** Talent Search Competition.
- **3.** Library instructions programme for students.
- **4.** Two week programme to prepare students for pre-practice teaching-Micro Teaching and Simulated Teaching.
- 5. Workshops/Training to use Projectors, Teaching Aids, Rangoli Making etc.
- 6. Model Lessons.
- 7. Discussion Lessons.
- **8.** Practice Teaching in Schools.
- 9. It was decided to continue:
 - Community Reach Programme
 - Community Service Programme
 - AIDS Awareness Rally
 - ➢ Voter's Rally
 - ICT enabled projects
 - > SSA Project
 - Mid-Day Meal Project
 - Psychological Practicals
 - Educational Tour/Trip
 - Group Discussion and Seminars
 - ➢ Tree Plantation
 - Celebration of Days and Festivals
 - ➢ Games/Sports
 - Inter-Section and Inter-College Competition
 - Action Research during Practice Teaching

- Legal Literacy Cell and its various Competitions: Essay Writing Competition, Debate, Declamation, On the Spot Painting Competition, Slogan Writing Competition.
- **11.** Tree Plantation Week and Swachhate Utsav
- **12.** Extension Lectures (four) on issues related to contemporary society.
- **13.** Strengthening of various Cells and Clubs of Institution.
- 14. Updating of Library by addition of new books, journals, reference books etc.
- **15.** Motivating students to participate in curricular and co-curricular activities.
- **16.** Publication of College Magazine 'The New Educator'.
- **17.** Remedial Teaching
- **18.** Counselling to students
- **19.** Medical Check-up of students.
- **20.** Participation of faculty in Professional Development Programmes.
- **21.** Women Cell Activities-Sensitizations, Poetic Recitation, Poster Making Competition.

Annexure-2

Annual Calendar

Session 2011-12

Aug. 2011	1	Celebration of Independence Day	15.8.2011
Sept. 2011	2	Celebration of Teachers' Day	5.9.2011
2011	3	Admissions	12.9.2011 onwards
	4	Celebration of Tree Plantation Week	12.9.2011 to 18.9.2011
	5	Celebration of Hindi Divas	14.9.2011
	6	Inauguration of the New Session	20.9.2011
	7	One Week Orientation Programme	21.9.2011 to 30.9.2011
Oct. 2011	8	Counselling of Students	1.10.2011
	9	Library Instructions Programme for Students	3.10.2011
	10	Poetic Recitation Competition (Legal Literacy Cell)	7.10.2011
	11	An Extension lecture on Global Warming	8.10.2011
		Resource Person: Dr. Ashok Gogia, Assoc. Prof.	
		Govt. College, Bhiwani	
	12	Essay Writing Competition (Legal Literacy Cell)	8.10.2011
	13	Slogan Writing Competition (Legal Literacy Cell)	10.10.2011
	14	On the Spot Painting Competition (Legal Literacy Cell)	13.10.2011
	15	Talent Search Competition	14.10.2011
	16	Declamation Contest (Legal Literacy Cell)	14.10.2011
	17	Debate Competition (Legal Literacy Cell)	17.10.2011
	18	A workshop on Teaching Aids	19.10.2011
		Resource Person: Sh. Rann Singh	
	19	Model Lessons	22.10.2011
	20	Swachhata Utsav	31.10.2011
Nov & Dec.	21	A Workshop on Rangoli Making)	8.11.2011
2011	22	Poetic Recitation Competition (Women Cell)	14.11.2011
	23	Discussion Lessons (First Round)	17.11.2011 to
			19.11.2011 24.11.2011 to
	24	Real Teaching Practice	20.12.2011
	25	Mid-day Meal Monitoring Programme	24.11.2011 to 10.12.2011

Jan. 2012	26	Celebration of Lohri	13.1.2012
	27	Seth Kirorimal Memorial Function (Founder's Day)	15.1.2012
	28	Poster Making Competition (Women Cell)	20.1.2012
	29	Rally on National Voters' Day	25.1.2012
	30	An Extension Lecture on the thoughts of Mahatama Gandhi in	31.1.2012
		Modern World	
		Resource Person: Sh. Mahipal Singh Arya	
Feb. 2012	31	One Day Trip to Craft Fair Surajkund	6.2.2012
100.2012	32	Community Service Programme	13.2.2012
	33	Community Reach Programme	14.2.2012
	34	Declamalation Contest (Women Cell)	23.2.2012
	35	An Extension Lecture on Personality Development	25.2.2012
		Resource Person: Dr. O.D. Sharma	
		B.L.J.S. College, Tosham	
Mar. 2012	36	Campus Cleanliness Day	1.3.2012
2012	37	Celebration of Women Day	9.3.2012
	38	An Extension Lecture on Nuclear Power Plant and	12.3.2012
		Safety Concerns	
		Resource Person: Dr. Bhup Singh	
		Retd. Lecturer in Physics, Govt. College, Bhiwani	
	39	Medical Check up of the students	16.3.2012
	40	Celebration of Martyrs Day	22.3.2012
	41	Indoor Games	31.3.2012
Apr. 2012	42	Micro Teaching and Simulated Teaching	16.4.2012 to 21.4.2012
	43	Discussion Lessons (Second Round)	25.4.2012 to 28.4.2012
May 2012	44	House Examinations	1.5.2012 to 14.5.2012
-	45	Remedial Teaching	15.5.2012 to 9.6.2012
June 2012	46	Final Theory Examinations	11.6.2012 onwards

Value Added Courses (2011-12)

Annexure-3

Tree Plantation Week	:	12.9.2011 to 18.9.2011
"Swachhata Utsav"	:	31.10.2011
Poster Making Competition	:	20.1.2012
Voter's Day Rally	:	25.1.2012
Campus Cleanliness Day	:	1.3.2012

Annexure-4

Alumni's Feedback

K.M. College of Education has played a pivotal role in providing such good teachers who would further spread the light of education throughout the country. We feel proud of being old students of this College.

Suggestions:

- Community Services Programme should be arranged in the College with the help of alumni.
- ➢ More emphasis should be given for skill development programme.
- Internal Assessment/Evaluation should be given due weightage in studentteachers final mark sheet.
- Smart classroom should be established.

Annexure-5

The syllabus was revised in last session. Two theory papers and two community based projects have been introduced in B.Ed. course curriculum in 2011-12. The feedback regarding syllabus is taken from various stakeholders and sent at appropriate forum in the form of suggestions. The Principal is a member of **UG Board of studies and faculty of Education** of affiliating University i.e. M.D. University, Rohtak.

The various suggestions sent to the University during the year are as follows:

- ▶ Internal Assessment should be made an integral part of the curriculum.
- Education for social transformation be introduced in paper-1.
- ➤ 'Co-operative learning' strategy and its practicability should be incorporated.
- Descriptive statistics is difficult to understand by those students who have not studied Maths/Stats at Senior Secondary School level. Therefore the unit related with descriptive stats in Paper-V should be simplified.
- There should be uniformity in syllabus of all methodology papers e.g. Pedagogical Analysis is a part of unit-1 in many subjects but in teaching of Maths Paper, it has been made a part of Unit-IV.
- There is overlapping in contents in few papers e.g. RTI is in Paper-1 as well as Paper-IIIA.

Role of IQAC in Monitoring/Evaluation of Teaching-Learning Process

- 1. Development of feedback proformas for:-
 - Students Appraisal
 - Peer Appraisal
 - Curriculum Appraisal
- Analysis of feedback given by students, Alumni and Heads of practice teaching schools and discussion thereof in IQAC meetings; Dissemination of information to concerned.
- **3.** Maintenance of Records.